


LBP INSURANCE BROKERAGE, INC.


Procurement Monitoring Report
from January 1, 2019 to June 30, 2019

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Actual Procurement Activity											
				Pre-Proc Conference	Ads/ Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/ Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover
	Purchase of Office Supplies (Not available at PS-DBM)	Supply Officer	Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	1/14/2019	1/14/2019
	Purchase of Office Supplies (Not available at PS-DBM)	Supply Officer	Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	1/18/2019	1/18/2019
	10 Boxes, Statement of Account	Marketing Unit	Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	N/A	2/1/2019	2/1/2019	2/1/2019	2/11/2019	2/11/2019
	Various Office Supplies	Supply Officer	Thru-PS DBM	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	2/12/2019	2/12/2019
1	Purchase of (1) unit Laptop	General Manager	Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	2/12/2019	2/12/2019
17	Purchase of (7) units Filing Cabinet	Admin., Mktg. & Acctng.	Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	N/A	2/17/2019	2/17/2019	2/17/2019	2/20/2019	2/20/2019
13	Monthly checking & quarterly preventive maintenance of LIBI & MSI Wing of VRF Air-conditioning system	LIBI & MSI	Small Value Procurement	2/8/2019	2/15/2019	2/22/2019	2/22/2019	3/1/2019	3/1/2019	3/1/2019	3/7/2019	3/21/2019	3/25/2019	3/28/2019	4/1/2019
	10 Boxes, Statement of Account	Marketing Unit	Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	N/A	3/21/2019	3/21/2019	3/21/2019	4/4/2019	4/4/2019
	40 Pads, Petty Cash Voucher	Cashier Unit	Shopping	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	4/24/2019	4/24/2019
	Various Office Supplies	Supply Officer	Thru-PS DBM	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	5/10/2019	5/10/2019
	40 Boxes, Official Receipt (Non-Vat)	Cashier Unit	Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	N/A	5/3/2019	5/3/2019	5/3/2019	5/15/2019	5/15/2019
	10 Boxes, Statement of Account	Marketing Unit	Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	N/A	5/3/2019	5/3/2019	5/3/2019	5/15/2019	5/15/2019
	Purchase of Office Supplies (Not available at PS-DBM)	Supply Officer	Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	5/22/2019	5/22/2019
	Purchase of Office Supplies (Not available at PS-DBM)	Supply Officer	Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	5/22/2019	5/22/2019
	Purchase of (1) unit movable side cabinet	General Manager	Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	5/29/2019	5/29/2019
	Purchase of (1) unit Water Dispenser/Tri-Dispense	LIBI Pantry	Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	5/31/2019	5/31/2019
	Purchase of (1) year Subscription of Meraki License & Support	I.T Officer/I.T Specialist	Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	N/A	6/18/2019	6/18/2019	6/18/2019	6/20/2019	6/20/2019
	10 Boxes, Statement of Account	Marketing Unit	Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	N/A	6/18/2019	6/18/2019	6/18/2019	6/26/2019	6/26/2019
	* Nothing follows *														

PREPARED BY:

RODELIO N. TAGUBA
BAC Secretariat

CHECKED BY:

ANTONETTE C. SERAPIO
Chairman, BAC

APPROVED BY:

RAYMUND FRANCIS I. ALDEGUER
HOPE

