





**LBP INSURANCE BROKERAGE, INC.**  
 Procurement Monitoring Report  
 from July 1, 2020 to December 31, 2020

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Actual Procurement Activity											
				Pre-Proc Conference	Ads/ Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/ Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover
12	Purchase of additional (15) units laptop for WFH due to COVID-19	WFH Personnel	Emergency Procurement	N/A	N/A	N/A	N/A	N/A	N/A	N/A	7/2/2020	7/2/2020	7/2/2020	7/6/2020	7/6/2020
	Purchase of Office Supplies (Not available at PS-DBM)	Supply Officer	Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	7/14/2020	7/14/2020
8	Purchase of Additional Panel for Modular Partitions to accommodate new normal office lay-out (COVID-19 Pandemic) for workstation of LIBI	LIBI	Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	N/A	7/22/2020	7/22/2020	7/22/2020	For Completion	For Completion
	10 Boxes, Statement of Account	Marketing Unit	Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	N/A	7/14/2020	7/14/2020	7/14/2020	8/6/2020	8/6/2020
	Purchase of Office Supplies (Not available at PS-DBM)	Supply Officer	Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	8/25/2020	8/25/2020
	Purchase of (20) Gallons Alcohol (Not available at PS-DBM)	Supply Officer	Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	9/1/2020	9/1/2020
6	Purchase of (1) unit Laser Printer	Gen. Manager	Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	9/3/2020	9/3/2020
	10 Boxes, Statement of Account	Marketing Unit	Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	N/A	9/14/2020	9/14/2020	9/14/2020	9/26/2020	9/26/2020
	40 Boxes, Official Receipts	Marketing Unit	Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	N/A	9/14/2020	9/14/2020	9/14/2020	9/26/2020	9/26/2020
	Purchase of office supplies (Not available at PS-DBM)	Supply Officer	Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	9/29/2020	9/29/2020
	10 Boxes, Statement of Account	Marketing Unit	Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	N/A	11/5/2020	11/5/2020	11/5/2020	11/18/2020	11/18/2020
	Purchase of Corporate Give-aways for LIBI Clients	LIBI Clients	Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	N/A	10/25/2020	10/25/2020	10/25/2020	12/1/2020	12/1/2020
	Purchase of office supplies (Not available at PS-DBM)	Supply Officer	Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	12/11/2020	12/11/2020
18	Procurement of (2) units service vehicle ((1) unit Commuter Van & (1) Unit Asian Utility Vehicle AUV)	General Manager	Public bidding	10/8/2020	10/20/2020	10/28/2020	Failed	Failed	Failed	Failed	Failed	Failed	Failed	Failed	Failed
		LIBI			11/20/2020	11/27/2020	N/A	N/A	N/A	N/A	12/7/2020	12/11/2020	12/11/2020	12/18/2020	12/29/2020
					11/20/2020	11/27/2020	N/A	N/A	N/A	N/A	12/11/2020	12/11/2020	12/11/2020	12/28/2020	12/29/2020
	* Nothing follows *														

PREPARED BY:  
  
 RODELIO N. TAGUBA  
 BAC-Secretariat

CHECKED BY:  
  
 REYNALYN P. CANEJA  
 BAC-Member

NOTED BY:  
  
 ATTY. REYNALD R. VILLAFUERTE  
 Chairman, BAC

APPROVED BY:  
  
 TOMAS T. DE LEON, JR.  
 HOPE

