

**ANNEX B**  
**LBP Insurance Brokerage, Inc.**  
**Procurement Monitoring Report**  
As of December 31, 2022

Code (PAP)	Procurement Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Actual Procurement Activity													Source of Funds	ABC (Php)			Contract Cost (Php)			Date of Receipt of Invitation					Remarks (Explaining changes from the APP)	
					Pre-Proc Conference	Ads/Post of IB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Date of BAC Resolution Recommending Award	Notice of Award	Contract Signing	Notice to Proceed	Delivery Completion	Inspection & Acceptance		Total	MOOE	CO	Total	MOOE	CO	List of Invited Observers	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation		Post Qual
<b>COMPLETED PROCUREMENT ACTIVITIES</b>																															
1	Annual Customer Satisfaction Survey (CSAT)	LIBI	NO	NP-53.9 - Small Value Procurement	N/A	09/08	N/A	09/13	09/13	09/13	09/13	09/13	09/13	10/20	10/20	N/A	N/A	Corporate Operating Budget (COB)	600,000.00	600,000.00	-	476,000.00	476,000.00	-	N/A	N/A	N/A	N/A	N/A	N/A	N/A
2	Monthly checking and quarterly general cleaning for the Preventive Maintenance of VRF Air Conditioning System	LIBI	NO	NP-53.9 - Small Value Procurement	N/A	06/03	N/A	06/08	06/08	06/08	06/08	06/08	06/08	06/22	07/06	N/A	N/A	Corporate Operating Budget (COB)	700,000.00	700,000.00	-	696,000.00	696,000.00	-	N/A	N/A	N/A	N/A	N/A	N/A	N/A
5	QMS-ISO Surveillance Audit	LIBI	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	12/28	12/28	Corporate Operating Budget (COB)	50,000.00	50,000.00	-	50,000.00	50,000.00	-	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
6	Procurement of Timekeeping, Payroll, and Human Resource Information System (HRIS)	LIBI	NO	NP-53.9 - Small Value Procurement	N/A	05/12	N/A	05/25	05/25	05/25	05/25	06/02	06/03	06/14	06/15	11/15	11/18	Corporate Operating Budget (COB)	1,000,000.00	1,000,000.00	-	916,888.88	-	916,888.88	N/A	N/A	N/A	N/A	N/A	N/A	N/A
7	Procurement of License for E-signature	LIBI	NO	NP-53.9 - Small Value Procurement	05/06	05/11	N/A	N/A	05/20	06/24	06/24	06/24	06/24	07/04	07/04	N/A	N/A	Corporate Operating Budget (COB)	150,000.00	150,000.00	-	128,000.00	128,000.00	-	N/A	N/A	N/A	N/A	N/A	N/A	N/A
9	Upgrade and Renewal of G-Suite Business Plan (Email System)	IT Personnel	NO	Direct Contracting	N/A	N/A	N/A	N/A	N/A	N/A	N/A	09/20	09/20	09/20	09/20	09/22	Corporate Operating Budget (COB)	1,500,000.00	1,500,000.00	-	1,263,696.00	1,263,696.00	-	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
10	Renewal of License of Microsoft Office 365	IT Personnel	NO	NP-53.9 - Small Value Procurement	N/A	10/18	N/A	N/A	10/26	10/28	10/28	11/02	11/02	11/02	11/02	11/04	Corporate Operating Budget (COB)	700,000.00	700,000.00	-	503,748.00	503,748.00	-	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
11	Renewal of License of Web Hosting	IT Personnel	NO	Direct Contracting	N/A	N/A	N/A	N/A	N/A	08/15	08/15	09/01	09/01	09/01	09/01	09/05	Corporate Operating Budget (COB)	90,000.00	90,000.00	-	56,000.00	56,000.00	-	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
13	Procurement of ten (10) units of laptop	LIBI	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	N/A	02/07	02/07	02/07	02/07	02/07	Corporate Operating Budget (COB)	600,000.00	-	600,000.00	589,800.00	-	589,800.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
14	Regular Seminar/Trainings for Employees	LIBI	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Corporate Operating Budget (COB)	1,000,000.00	1,000,000.00	-	531,319.11	531,319.11	-	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
16	Annual Subscription/Maintenance for Virtual Machine for Remote Access / Cloud Virtualization	IT Personnel	NO	Direct Contracting	N/A	N/A	N/A	N/A	N/A	N/A	N/A	12/28	12/28	12/28	N/A	N/A	Corporate Operating Budget (COB)	600,000.00	600,000.00	-	380,000.00	380,000.00	-	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
17	Extension/Plug-ins for the Website	IT Personnel	NO	NP-53.9 - Small Value Procurement	05/11	05/12	N/A	05/20	05/20	05/20	05/20	06/14	06/14	06/22	06/27	06/30	Corporate Operating Budget (COB)	50,000.00	50,000.00	-	26,500.00	26,500.00	-	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
19	Antigen/RT-PCR Testing for Confirmed/Exposed LIBI Employees	LIBI	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Corporate Operating Budget (COB)	1,500,000.00	1,500,000.00	-	403,192.00	403,192.00	-	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
21	Server Maintenance Support/Health Check	LIBI	NO	Direct Contracting	N/A	N/A	N/A	N/A	N/A	N/A	N/A	12/09	12/09	12/09	12/29	N/A	Corporate Operating Budget (COB)	200,000.00	200,000.00	-	152,096.00	152,096.00	-	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
22	Replacement of Firewall Device and License	LIBI	NO	NP-53.9 - Small Value Procurement	05/06	05/12	N/A	05/20	05/20	05/20	05/20	06/02	06/02	06/27	06/28	N/A	Corporate Operating Budget (COB)	500,000.00	-	500,000.00	380,000.00	-	380,000.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
23	IIBS Change/Enhancement Requests and Maintenance Support	LIBI	NO	Direct Contracting	N/A	N/A	N/A	N/A	10/14	12/09	N/A	12/09	12/09	N/A	N/A	N/A	Corporate Operating Budget (COB)	1,500,000.00	-	1,500,000.00	940,800.00	-	940,800.00	-	N/A	N/A	N/A	N/A	N/A	N/A	N/A
25	Corporate Giveaways	LIBI	NO	Competitive Bidding	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Corporate Operating Budget (COB)	1,500,000.00	1,500,000.00	-	1,277,000.00	1,277,000.00	-	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
26	Directors' and Officers' Liability Insurance (DOLI)	LIBI	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Corporate Operating Budget (COB)	1,000,000.00	1,000,000.00	-	1,556,250.00	1,556,250.00	-	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
27	Renovation of Office	LIBI	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Corporate Operating Budget (COB)	11,600,000.00	-	11,600,000.00	1,754,838.30	-	1,754,838.30	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
32	Additional Internet Service Provider	LIBI	NO	NP-53.9 - Small Value Procurement	N/A	08/31	N/A	N/A	09/08	09/20	09/20	09/20	09/20	09/20	09/20	N/A	Corporate Operating Budget (COB)	450,000.00	450,000.00	-	403,200.00	403,200.00	-	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
33	Renewal of Subscription of Internet Service (Bandwidth)	LIBI	NO	Direct Contracting	N/A	N/A	N/A	N/A	N/A	N/A	N/A	09/05	09/05	09/05	09/05	N/A	Corporate Operating Budget (COB)	960,000.00	960,000.00	-	809,088.00	809,088.00	-	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
35	Private Automatic Branch Exchange (PABX)	LIBI	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Corporate Operating Budget (COB)	660,000.00	-	660,000.00	614,123.76	-	614,123.76	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
36	Actuarial Services for the valuation of Retirement Fund	LIBI	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	N/A	12/29	N/A	12/29	N/A	N/A	Corporate Operating Budget (COB)	50,000.00	50,000.00	-	49,000.00	49,000.00	-	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
37	Additional CCTV Camera and Upgrade of CCTV System	LIBI	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	10/20	N/A	N/A	11/18	11/28	N/A	11/28	12/20	Corporate Operating Budget (COB)	150,000.00	-	150,000.00	121,800.00	-	121,800.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A	


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				Mode of Procurement	Pre-Proc Conference	Ads/Post of IB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Date of BAC Resolution Recommending Award	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion		Inspection & Acceptance	Total	MOOE	CO	Total	MOOE	CO	List of Invited Observers	Pre-bid Conf	Eligibility Check	Sub/Open of Bids		Bid Evaluation	Post Qual	Delivery/ Completion/ Acceptance (if applicable)
40	Multi-Function Printers	LIBI	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	N/A	12/28	N/A	12/28	N/A	N/A	Corporate Operating Budget (COB)	40,000.00	-	40,000.00	24,190.00	24,190.00	-	N/A	N/A	N/A	N/A	N/A	N/A	N/A		
<b>TOTAL ALLOTTED BUDGET OF PROCUREMENT ACTIVITIES</b>																		<b>27,150,000.00</b>														
<b>TOTAL CONTRACT PRICE OF PROCUREMENT ACTIVITIES CONDUCTED</b>																							<b>14,103,530.05</b>									
<b>TOTAL SAVINGS (TOTAL ALLOTTED BUDGET - TOTAL CONTRACT PRICE)</b>																							<b>13,046,469.95</b>									
<b>FAILED BIDDING PROCUREMENT ACTIVITIES</b>																																
3	Replacement of Compressor	LIBI	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Corporate Operating Budget (COB)	1,000,000.00	-	1,000,000.00	-	-	-	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Did not materialized	
4	Procurement of Two (2) Units Television	LIBI	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Corporate Operating Budget (COB)	150,000.00	-	150,000.00	-	-	-	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Failed Bid - Non-availability of stocks	
8	Renewal of License of Chatbot Licensing and Hosting	IT Personnel	NO	Direct Contracting	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Corporate Operating Budget (COB)	300,000.00	300,000.00	-	-	-	-	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Did not materialized	
12	Personal Protective Equipments (PPEs) for employees	LIBI	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Corporate Operating Budget (COB)	200,000.00	200,000.00	-	-	-	-	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Did not materialized	
15	Strategic/Corporate Planning	LIBI	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Corporate Operating Budget (COB)	300,000.00	300,000.00	-	-	-	-	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Did not materialized	
18	Implementation of Health & Safety Workplace	LIBI	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Corporate Operating Budget (COB)	50,000.00	50,000.00	-	-	-	-	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Did not materialized	
20	LIBI Reorganization/Competency (Phase II)	LIBI	NO	Competitive Bidding	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Corporate Operating Budget (COB)	1,500,000.00	1,500,000.00	-	-	-	-	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Did not materialized	
24	Installation of UPS	LIBI	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Corporate Operating Budget (COB)	50,000.00	50,000.00	-	-	-	-	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Failed Bid - No Bid Received	
28	Purchase of Office Furnitures and Fixtures	LIBI	NO	Competitive Bidding	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Corporate Operating Budget (COB)	3,000,000.00	-	3,000,000.00	-	-	-	-	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Did not materialized
29	Alternate two (2) Units of Back-Up Server	LIBI	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Corporate Operating Budget (COB)	800,000.00	-	800,000.00	-	-	-	-	N/A	N/A	N/A	N/A	N/A	N/A	Failed Bid - No Bid Received	
30	Back-up storages	LIBI	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Corporate Operating Budget (COB)	500,000.00	-	500,000.00	-	-	-	-	N/A	N/A	N/A	N/A	N/A	N/A	Failed Bid - No Bid Received	
31	Document Management System (DMS) Upgrade	LIBI	NO	Direct Contracting	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Corporate Operating Budget (COB)	500,000.00	-	500,000.00	-	-	-	-	N/A	N/A	N/A	N/A	N/A	N/A	Failed Bid - No Bid Received	
34	Integration of CHATBOT to IBS	LIBI	NO	Direct Contracting	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Corporate Operating Budget (COB)	1,000,000.00	-	1,000,000.00	-	-	-	-	N/A	N/A	N/A	N/A	N/A	N/A	Failed Bid - No Bid Received	
38	Sound System	LIBI	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Corporate Operating Budget (COB)	60,000.00	-	60,000.00	-	-	-	-	N/A	N/A	N/A	N/A	N/A	N/A	Failed Bid - No Bid Received	
39	Heavy Duty Cross-Cut Paper Shredder	LIBI	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Corporate Operating Budget (COB)	10,000.00	-	10,000.00	-	-	-	-	N/A	N/A	N/A	N/A	N/A	N/A	Failed Bid - Bid Offer above ABC	
<b>TOTAL ALLOTTED BUDGET OF FAILED BIDDING PROCUREMENT ACTIVITIES</b>																		<b>9,420,000.00</b>														


PREPARED BY:

  
**RENALYN P. CANESA**  
 BAC Secretariat

RECOMMENDING APPROVAL:

  
**ATTY. REYNALD R. VILLAFUERTE**  
 BAC, Chairperson / General Manager

APPROVED BY:

  
**CHERRY MAY T. FREDERICK**  
 HoPE, President & CEO



## POSTING CERTIFICATION

This is to certify that the **LBP (Land Bank of the Phil.) Insurance Brokerage, Inc. (LIBI)** has posted its Procurement Monitoring Report for the 2<sup>nd</sup> Semester for FY 2022 on its agency website, and can be accessible through this link:

<https://lbp-insurance.com/images/pdf/2022-procurement-monitoring-report-2ndsem.pdf>

This certification is being issued in compliance with GPPB Circular No. 02-2020, this 14<sup>th</sup> of January, 2023.

**RENALYN P. CANEJA**

Head, Bids and Awards Committee Secretariat