

**LBP Insurance Brokerage, Inc.**  
**Annual Procurement Plan for FY2023**

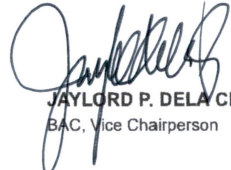
Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/Posting of IB/RE	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
2023-01	Checking and General Cleaning for the Prevent	LIBI	NO	NP-53.9 - Small Value Proc	1st Q...	1st Q...	1st Q...	1st Q...	Corporate Funds	800,000.00	800,000.00	-	For the monthly preventive maintenance & quarterly general cleaning of VRF Airconditioning System of LIBI & other possible repairs.
2023-02	Procurement of Laptop Computers	LIBI	NO	NP-53.9 - Small Value Proc	1st Q...	1st Q...	1st Q...	1st Q...	Corporate Funds	650,000.00	-	650,000.00	For additional personnel and replacement of old workstation / desktop
2023-03	Renewal of Google Workspace (Email System)	LIBI	NO	NP-53.14 Direct Retail Pu	1st Q...	1st Q...	1st Q...	1st Q...	Corporate Funds	1,500,000.00	1,500,000.00	-	Upgrade, Additional and Renewal of Google Workspace Annual Subscription
2023-04	Antivirus Subscription	LIBI	NO	NP-53.9 - Small Value Proc	1st Q...	1st Q...	1st Q...	1st Q...	Corporate Funds	300,000.00	300,000.00	-	Maintenance of Antivirus software that detect and remove viruses and other kinds of malicious software
2023-05	Print-All-You-Can Contract Services	LIBI	NO	NP-53.9 - Small Value Proc	1st Q...	1st Q...	1st Q...	1st Q...	Corporate Funds	600,000.00	600,000.00	-	Print-All-You-Can Contract Services
2023-06	Multi-Function Printers	LIBI	NO	NP-53.9 - Small Value Proc	1st Q...	1st Q...	1st Q...	1st Q...	Corporate Funds	250,000.00	-	250,000.00	Heavy Duty Multipurpose Printers
2023-07	Seminar/Training Programs for Employees	LIBI	NO	NP-53.5 Agency-to-Agenc	1st Q...	1st Q...	1st Q...	1st Q...	Corporate Funds	1,000,000.00	1,000,000.00	-	For continuous educational training & level of competency of LIBI-Personnel (career program)
2023-08	Seminar/Training Programs for Directors	LIBI	NO	NP-53.5 Agency-to-Agenc	1st Q...	1st Q...	1st Q...	1st Q...	Corporate Funds	250,000.00	250,000.00	-	For continuous educational training of Director's traning
2023-09	IIBS Enhancement/Upgrade	LIBI	NO	Direct Contracting	1st Q...	1st Q...	1st Q...	1st Q...	Corporate Funds	5,000,000.00	-	5,000,000.00	System enhancement or change request
2023-10	Renewal of Firewall License	LIBI	NO	NP-53.9 - Small Value Proc	2nd ...	2nd ...	2nd ...	2nd ...	Corporate Funds	400,000.00	400,000.00	-	Maintenance of the LIBI Security and Filtering System
2023-11	Renewal of e-Signature Application	LIBI	NO	NP-53.9 - Small Value Proc	2nd ...	2nd ...	2nd ...	2nd ...	Corporate Funds	150,000.00	150,000.00	-	Renewal and Additional License of E-signature Application
2023-12	Renovation of Main Office Building	LIBI	NO	NP-53.5 Agency-to-Agenc	2nd ...	2nd ...	2nd ...	2nd ...	Corporate Funds	14,000,000.00	-	14,000,000.00	Renovation expenses and furniture and fixtures for additional manpower
2023-13	Furniture and Fixtures for Main Office Building	LIBI	NO	NP-53.9 - Small Value Proc	2nd ...	2nd ...	2nd ...	2nd ...	Corporate Funds	1,000,000.00	-	1,000,000.00	Furniture and fixtures for additional manpower and other possible requirements
2023-14	Replacement of Carpet	LIBI	NO	NP-53.9 - Small Value Proc	2nd ...	2nd ...	2nd ...	2nd ...	Corporate Funds	100,000.00	100,000.00	-	Replacement and Maintenance of Carpet
2023-15	Supplies and Inventory Management System	LIBI	NO	NP-53.9 - Small Value Proc	2nd ...	2nd ...	2nd ...	2nd ...	Corporate Funds	1,000,000.00	-	1,000,000.00	Implementation of Supply and Inventory Management System
2023-16	Annual Customer Satisfaction Survey (CSAT)	LIBI	NO	NP-53.9 - Small Value Proc	3rd Q...	3rd Q...	3rd Q...	3rd Q...	Corporate Funds	600,000.00	600,000.00	-	For Annual Customer Satisfaction Survey
2023-17	Renewal of Domain and Web Hosting with SSL	LIBI	NO	Direct Contracting	3rd Q...	3rd Q...	3rd Q...	3rd Q...	Corporate Funds	60,000.00	60,000.00	-	For the maintenance of the LIBI Web Hosting Requirements of Website
2023-18	Renewal of Subscription of Internet Service (Ba	LIBI	NO	Direct Contracting	3rd Q...	3rd Q...	3rd Q...	3rd Q...	Corporate Funds	1,300,000.00	1,300,000.00	-	Renewal of Annual Internet Service Subscription
2023-19	Renewal of License of Microsoft Office 365	LIBI	NO	NP-53.9 - Small Value Proc	3rd Q...	3rd Q...	3rd Q...	3rd Q...	Corporate Funds	700,000.00	700,000.00	-	For the renewal of subscription of Microsoft Office
2023-20	Strategic/Corporate Planning	LIBI	NO	NP-53.9 - Small Value Proc	3rd Q...	3rd Q...	3rd Q...	3rd Q...	Corporate Funds	450,000.00	450,000.00	-	For Annual Corporate Management Strategic Planning
2023-21	Actuarial Services for the Valuation of Retirement	LIBI	NO	NP-53.9 - Small Value Proc	3rd Q...	3rd Q...	3rd Q...	3rd Q...	Corporate Funds	60,000.00	60,000.00	-	Funding Valuation for Budgeting Costs (Revaluation)
2023-22	Back-up Site/Offsite Building for Business Cont	LIBI	NO	Competitive Bidding	3rd Q...	3rd Q...	3rd Q...	3rd Q...	Corporate Funds	160,000,000.00	-	160,000,000.00	Back-up Site/Offsite Building for Business Continuity Plan (BCP)
2023-23	IT Disaster Recovery Back-up System for BCP	LIBI	NO	NP-53.9 - Small Value Proc	3rd Q...	3rd Q...	3rd Q...	3rd Q...	Corporate Funds	1,000,000.00	1,000,000.00	-	IT Disaster Recovery Back-up System for BCP Purposes
2023-24	Structured Cabling of Data for BCP Purposes	LIBI	NO	NP-53.9 - Small Value Proc	3rd Q...	3rd Q...	3rd Q...	3rd Q...	Corporate Funds	1,000,000.00	1,000,000.00	-	Structured Cabling of Data for BCP Purposes
2023-25	IIBS Technical Support/Maintenance	LIBI	NO	Direct Contracting	3rd Q...	3rd Q...	3rd Q...	3rd Q...	Corporate Funds	1,000,000.00	1,000,000.00	-	IIBS/System enhancement or change request
2023-26	Server Health Check	LIBI	NO	Direct Contracting	3rd Q...	3rd Q...	3rd Q...	3rd Q...	Corporate Funds	180,000.00	180,000.00	-	For IIBS system maintenance and healthcheck
2023-27	Cloud Migration/Virtualization of IT Systems and	LIBI	NO	NP-53.9 - Small Value Proc	3rd Q...	3rd Q...	3rd Q...	3rd Q...	Corporate Funds	1,500,000.00	1,500,000.00	-	Cloud Migration/Virtualization of IT Systems and Applications, Including VPN
2023-28	Renewal of License on Insurance Management	LIBI	NO	Direct Contracting	4th Q...	4th Q...	4th Q...	4th Q...	Corporate Funds	1,000,000.00	1,000,000.00	-	Renewal of License on Insurance Management System (IMS) and Chatbot
2023-29	Annual Subscription/Maintenance for Virtual Ma	LIBI	NO	NP-53.9 - Small Value Proc	4th Q...	4th Q...	4th Q...	4th Q...	Corporate Funds	600,000.00	600,000.00	-	Annual Subscription/Maintenance for Virtual Machine
2023-30	QMS-ISO Surveillance Audit	LIBI	NO	Direct Contracting	4th Q...	4th Q...	4th Q...	4th Q...	Corporate Funds	50,000.00	50,000.00	-	QMS-ISO Surveillance Audit
2023-31	Directors' and Officers' Liability Insurance (DOL	LIBI	NO	NP-53.5 Agency-to-Agenc	4th Q...	4th Q...	4th Q...	4th Q...	Corporate Funds	1,600,000.00	1,600,000.00	-	Renewal of Directors' and Officers' Liability Insurance (DOLI)
<b>TOTAL</b>									<b>198,100,000.00</b>	<b>16,200,000.00</b>	<b>181,900,000.00</b>		

PREPARED BY:

RECOMMENDING APPROVAL:

APPROVED BY:

  
**RENALYN P. CANEJA**  
 BAC Secretariat

  
**JAYLORD P. DELA CRUZ**  
 BAC, Vice Chairperson

  
**MARIO T. CANLAS**  
 OIC, General Manager

  
**CHERRY MAY T. FREDERICK**  
 President & CEO



## POSTING CERTIFICATION

This is to certify that the **LBP (Land Bank of the Phil.) Insurance Brokerage, Inc. (LIBI)** has posted its Annual Procurement Plan (APP) for the FY 2023 on its agency website, and it can be accessible through this link:

<https://lbp-insurance.com/images/pdf/2023-app-noncse.pdf>

This certification is being issued in compliance with GPPB Circular No. 02-2020, this 26<sup>th</sup> of January, 2023.

**RENALYN P. CANEJA**

Head, Bids and Awards Committee Secretariat