



**LBP INSURANCE BROKERAGE, INC.**  
(A SUBSIDIARY OF THE LAND BANK OF THE PHILIPPINES)  
12/F SyCip Law Centre Bldg., 105 Paseo De Roxas, Legaspi Village, Makati City 1229



## REQUEST FOR QUOTATION

LBP (Land Bank of the Phil.) Insurance Brokerage, Inc. (LIBI) invites all PhilGEPS registered suppliers to participate and submit their quotation for the **Supply, Delivery and Installation of One (1) unit of Interactive Display**, subject to the conditions stated in the Terms and Reference (TOR):

<b>NAME OF PROJECT</b>	<i>Interactive Display</i>
<b>REFERENCE NO.</b>	<i>2025-ADMIN-IT-017</i>
<b>LOCATION / AREA OF DELIVERY</b>	<i>12F SyCipLaw Center, 105 Paseo de Roxas, Legaspi Village, San Lorenzo, Makati City</i>
<b>MODE OF PROCUREMENT</b>	<i>NP-53.9 - Small Value Procurement</i>
<b>APPROVED BUDGET FOR THE CONTRACT (ABC)</b>	<i>Two Hundred Ten Thousand Pesos (PhP210,000.00)</i>
<b>DELIVERY PERIOD</b>	<i>30 calendar days</i>
<b>DEADLINE OF SUBMISSION OF QUOTATION/S</b>	<i>MARCH 05, 2025, 10:00 AM</i>

- Please accomplish the following:
  - Reply Slip (Annex "A") together with the supplier's official proposal/quotation
  - Original and notarized Omnibus Sworn Statement (Annex "B")
  - PhilGEPS Registration Number / Certificate
  - DTI/SEC Registration (for Partnership/Corporation)
  - BIR Certificate of Registration (Form 2303)
- Terms of Payment:
  - The price quotation, to be denominated in Philippine Peso, should not exceed the ABC of **TWO HUNDRED TEN THOUSAND PESOS (PhP210,000.00)** inclusive of 12% VAT and all other applicable taxes and charges.
  - The quoted prices shall be considered fixed and not subject to price escalation during contract implementation.
  - Payment shall be made
  - within thirty (30) days after the complete delivery of required goods and services, and acceptance thereof by LIBI. LIBI shall not be held liable for any delay in the payment under reasonable and acceptable circumstances.
- All quotations must include all applicable taxes and shall be valid for a period of ninety (90) calendar days from the deadline of submission of quotations. Quotations received more than the approved budget shall be automatically rejected. Any amount under this Agreement or Terms of Reference is inclusive of all applicable taxes and charges.
- Liquidated damages equivalent to one-tenth (1/10) of the one percent (1%) of the value of Purchase Order not completed within the prescribed completion period shall be imposed per day to day of delay. LIBI may rescind the agreement once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the purchase order, without prejudice to other courses of action and remedies open to it.
- The project shall be awarded to the proponent determined to have submitted the complete, and lowest quotation, including compliance with the Schedule of Requirements and Eligibility documents. For verification/validation purposes, the bidder with the lowest calculated quotation shall be subject to post-qualification, and is required to present the original copies of the documentary requirements enumerated in the Reply Slip, as necessary:



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- a. Valid PhilGEPS Registration Number/Certificate;
  - b. Business Registration issued by the Security and Exchange Commission (SEC), Department of Trade of Industry (DTI), or Cooperative Development Authority (CDA), whichever is applicable;
  - c. Valid Mayor's/Business Permit issued by the city or municipality where the principal place of business of the prospective supplier is located; and
  - d. Certificate of Tax Registration issued by the Bureau of Internal Revenue (BIR)
6. The prospective bidder shall be a Filipino citizen/sole proprietorship/partnership/Corporation duly organized under the laws of the Philippines.
7. **LIBI reserves the right to reject any or all quotations/bids at any time before the award of the project without thereby incurring any liability to the affected proponents and to waive any minor defects therein to accept the quotation as may be considered more advantageous to the Government.**
8. For and in consideration of the above services, the winning bidder shall be paid within thirty (30) days after receipt of the billing statement.
9. The duly accomplished and signed **REPLY SLIP**, including the required documents as enumerated therein, **must be submitted in person or through email not later than 10:00 AM, MARCH 5, 2025**, to the Administrative Unit – Bids and Awards Committee (BAC) through the following:


Contact persons: Ms. Renalyn P. Caneja, BAC Secretariat  
Mr. Melvin D. Barnes, Admin Officer  
Mr. Niño S. Ramos, IT Officer

Office Address: 12F SyCipLaw Center, 105 Paseo de Roxas, Legaspi Village,  
Makati City

Telephone Nos.: +63-02-8840-4108

Email: [procurement@lbp-insurance.com](mailto:procurement@lbp-insurance.com) [it@lbp-insurance.com](mailto:it@lbp-insurance.com)

Date of issue: February 25, 2025

  
**ATTY. REYNAULD R. VILLAFUERTE**  
Chairperson  
Bids and Award Committee



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## REPLY SLIP

Name of Supplier	
Address	
Contact Person & Designation	
Contact Number	
Email Address	
Business Registration No.	
Tax Identification No.	
PhilGEPS Registration No.	

After having carefully read and accepted the terms and conditions in the Terms of Reference (TOR) for the NP-53.9 - Small Value Procurement for the **Interactive Display**, I/we quote you on the item at prices noted below:

Item and Description	Quantity	Unit of Measure	Unit Price	Total Price
[Descriptions]				
Delivery Date				
BID PRICE, Pesos:				
Plus 12% VAT:				
TOTAL BID PRICE PHP:				
Total Amount in Words:				
(Php )				

**NOTE:**

1. Total cost should not exceed ABC.
2. Price quotation is inclusive of 12% VAT and all applicable taxes and charges.

In compliance with the Terms and Conditions, **copies of the Notarized Omnibus Sworn Statement (using the prescribed template/format) are enclosed together with the Reply Slip.**

**Certified true copies of the following documents are likewise enclosed:**

1.	Valid PhilGEPS Registration Number/Certificate;
2.	Business Registration issued by the Security and Exchange Commission (SEC), Department of Trade of Industry (DTI) or Cooperative Development Authority (CDA), whichever is applicable;
3.	Valid Mayor's/Business Permit issued by the city or municipality where the principal place of business of the prospective supplier is located; and
4.	Certificate of Tax Registration issued by the Bureau of Internal Revenue (BIR)

Signature Over Printed Name of Supplier/ Authorized Representative

Position:

Contact Number:

Email Address:

Date:



## TERMS OF REFERENCE (TOR)

<b>NAME OF PROJECT</b>	<i>Interactive Display</i>
<b>REFERENCE NO.</b>	<i>2025-ADMIN-IT-017</i>
<b>MODE OF PROCUREMENT</b>	<i>NP-53.9 - Small Value Procurement</i>
<b>APPROVED BUDGET FOR THE CONTRACT (ABC)</b>	<i>Two Hundred Ten Thousand Pesos (PhP210,000.00)</i>
<b>DELIVERY PERIOD</b>	<i>30 calendar days</i>

### SUMMARY:

LBP Insurance Brokerage Inc (LIBI), a government-owned and controlled corporation (GOCC) and a subsidiary of the Land Bank of the Philippines needs a supplier that can supply, deliver, and install the Interactive Flat Panel Display on the Terms of Reference (TOR).

### OBJECTIVES:

LIBI intends to procure Interactive Flat Panel Display for its official use as a productivity tool and digital whiteboard for collaborative meetings and presentations. This will ensure to achievement of innovative audio and video conferencing and flexible projection of reports.

### SPECIFICATIONS:

The bidder shall supply, deliver, and install the Interactive Flat Panel Display to LBP Insurance Brokerage, Inc. based on the following specifications:

<b>Interactive Flat Panel Display</b>	<b>Statement of Compliance</b>
<b>Display</b> Screen Size - 86 inch Resolution - 3840 × 2160 @60 Hz Brightness - 350 cd/m <sup>2</sup> (Typ.) Color Depth - 10 bit Viewing Angle - 178°(H)/178°(V) Working Duration - 7*16H  <b>Touch</b> Type - Infrared touchscreen Glass - AG smooth glass TouchPoint - Max 45 point multi-touch Touch Response Time - < 10 ms  <b>Built-in System</b> Operation System - Android 11 or up Processor - A72*2 + A53*4, 1.8 GHz or higher Memory - 4 GB or higher Built-in Storage - 64 GB or higher Built-in 2 × 16 W loudspeaker NIC – 1000mbps, IEEE 802.11 a/b/g/n/ac with 2 × 2 MIMO, supporting both 2.4 GHz and 5GHz bands  <b>Camera</b> Pixel - 8 MP or above Camera Function - Smart switch between Android system and OPS Camera Resolution Ratio - Up to 4K	



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### Microphone

Specification - Omni-directional 6-array layout

Mic Function - Echo reduction and smart noise-cancellation

Voice Distance - 8 m

Sampling Rate - 32 K

Mic Sampling Rate - 16 bit

### Internal Function

Loudspeaker - Built-in 2 × 16 W loudspeaker

Bluetooth - Built-in BLE (Bluetooth Low Energy) module supports

Bluetooth 5.0 and previous version.

### Interface

Video & Audio Input - HDMI IN × 2, MAX 4K @30 Hz, LINE IN × 1

Video & audio output - HDMI OUT (HDMI 2.0) × 1, MAX 4K

@60 Hz, LINE OUT × 1

Control interface - RS-232 × 1, Touch-USB × 1

Network Interface - RJ45 (1000 Mbps port) × 2

Data Transmission Interface - USB-C × 1, USB-A × 2 on front panel, USB-A × 2 on rear panel

### General

Power consumption - < 490 W (full load)

Lifespan - 50000h

Accessories - 2 pens, Stand/wall-mounted bracket

### PAYMENT SCHEME:

The payment of the contract price shall be made 30 days after acceptance by the client of the deliverables.



## OMNIBUS SWORN STATEMENT

[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES )  
CITY/MUNICIPALITY OF \_\_\_\_\_ )  
S.S.

### AFFIDAVIT

I, \_\_\_\_\_, of legal age, \_\_\_\_\_, and residing at [Address of Affiant]  
*Name of Affiant* *Civil Status* *Nationality*  
\_\_\_\_\_,  
*House/Block/Lot No.* *Street* *Subdivision/Village*  
\_\_\_\_\_,  
*City/Municipality* *Province*, after having been duly sworn in accordance with law, do hereby  
depose and state that:

1. [Select one, delete the other:]  
[If a sole proprietorship:]

I am the sole proprietor or authorized representative of \_\_\_\_\_ with office address at  
\_\_\_\_\_  
*Address* *of* *Name of Bidder* *Bidder*  
\_\_\_\_\_,  
*House/Block/Lot No.* *Street* *Subdivision/Village*  
\_\_\_\_\_,  
*City/Municipality* *Province*;

[If a partnership, corporation, cooperative, or joint venture:]

I am the duly authorized and designated representative of \_\_\_\_\_ with office address at  
\_\_\_\_\_  
*Address* *of* *Name of Bidder* *Bidder*  
\_\_\_\_\_,  
*House/Block/Lot No.* *Street* *Subdivision/Village*  
\_\_\_\_\_,  
*City/Municipality* *Province*;

2. [Select one, delete the other:]  
[If a sole proprietorship:]

As the owner and sole proprietor, or authorized representative of \_\_\_\_\_, I have full  
power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute  
the ensuing contract for \_\_\_\_\_ of the  
\_\_\_\_\_  
*Name of Bidder* *Name of Project*  
\_\_\_\_\_, as shown in the attached duly  
notarized Special Power of Attorney;  
*Name of Procuring Entity*

[If a partnership, corporation, cooperative, or joint venture:]

I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to  
sign \_\_\_\_\_ and \_\_\_\_\_ execute \_\_\_\_\_ the \_\_\_\_\_ ensuing \_\_\_\_\_ contract \_\_\_\_\_ for  
\_\_\_\_\_  
*Name of Project* \_\_\_\_\_ of \_\_\_\_\_ the  
\_\_\_\_\_, as shown in the attached  
*Name of Procuring Entity*

state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney);

3. \_\_\_\_\_ is not "blacklisted" or barred from bidding by the Government of the Philippines  
*Name of Bidder*  
or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing  
institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation,**  
**membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and**  
**provided for in the Uniform Guidelines on Blacklisting;**
4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and  
all statements and information provided therein are true and correct;



5. \_\_\_\_\_ is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. [Select one, delete the rest:]  
[If a sole proprietorship:]

The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:]

None of the officers and members of \_\_\_\_\_ is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:]

None of the officers, directors, and controlling stockholders of \_\_\_\_\_ is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. \_\_\_\_\_ complies with existing labor laws and standards; and

8. \_\_\_\_\_ is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:

- Carefully examining all of the Bidding Documents;
- Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
- Making an estimate of the facilities available and needed for the contract to be bid, if any; and
- Inquiring or securing Supplemental/Bid Bulletin(s) issued for the \_\_\_\_\_.

9. \_\_\_\_\_ did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_\_\_ day of \_\_\_\_\_ of \_\_\_\_\_  
at \_\_\_\_\_, Philippines.

\_\_\_\_\_  
SIGNATURE AND NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE

**[Jurat]**

[Format shall be based on the latest Rules on Notarial Practice]