



12/F SSHG Law Centre, 105 Paseo De Roxas,  
Legaspi Village, Makati City  
VAT REG. TIN 000-160-097-00000

September 18, 2024

LIBI

0000684

of this Purchase Order (PO) the item(s) listed below:

— nothing follows —

RENALYN P. CANEJA  
BAC Secretariat

MELVIN D. BARNES

Administrative Officer / OIC, Admin. Head

**ATTY. REYNAULD R. VILLAFUERTE**  
Acting General Manager

1. The failure of the supplier to deliver the item(s) above within the specified period shall:

- a. give LIBI the right to cancel this Order or make an open market purchase of the undelivered item(s) for which the supplier agrees to reimburse LIBI for all payments made in excess of our quoted unit price for the undelivered item(s); and
- b. be subjected to a penalty charge equivalent to one-tenth of one percent (1/10 of 1%) of the total value of the undelivered item(s) for every day of non-delivery.

2. This Purchase Order, together with all its terms and conditions, is accepted by the supplier with the warranty that they did not give nor they intend to give any amount of money or gift in any form whatsoever to any official or employee of the LBP Insurance Brokerage, Inc. for the purpose of securing this Purchase Order or having the payment hereof expedited. Violation of this warranty shall constitute sufficient ground for the LBP Insurance Brokerage, Inc. to revoke the Purchase Order and cause the supplier to be excluded from any further dealings with LIBI.

5 BKLTs. (50 x 3) SN: 0000501-0000750  
BIR ATP NO. 047AU20220000000367  
Date of ATP: 02-16-2022; Expiry Date: 02-15-2027



**FORMS INTERNATIONAL ENTERPRISES CORPORATION**  
#26 Carmel Ave., Proj. 6, Q.C. Tel. No.: 8365-8155  
Printer's Accreditation No. 038MP20180000000088  
Date Issued: 11-29-18 Date of Expiration: 11-28-23  
VAT Reg. TIN: 002-013-045-00000

**"THIS DOCUMENT IS NOT VALID FOR CLAIMING INPUT TAXES."**

**"THIS PURCHASE ORDER SHALL BE VALID FOR FIVE (5) YEARS FROM THE DATE OF ATP."**

SIGNATURE OVER PRINTED NAME OF  
SUPPLIER/CONTRACTOR



**LBP Insurance Brokerage, Inc.**

(A SUBSIDIARY OF THE LAND BANK OF THE PHILIPPINES)  
12/F SyCip Law Centre Bldg., 105 Paseo De Roxas, Legaspi Village, Makati City 1229



September 18, 2024

## NOTICE TO PROCEED

**MS. JENNY S. JANEA**

Account Manager

**SOFTWAREONE PHILIPPINES CORPORATION**

11/F 6780 BLDG., Ayala Ave., San Lorenzo, Makati City

0998-859-1859

[jenny.janea@softwareone.com](mailto:jenny.janea@softwareone.com)

Dear Ms. Janea:

The attached Notice of Award (NOA), in connection with the Procurement of **Renewal Subscription of Microsoft 365 Apps for Business with Reference Number 2024-009** with LIBI BAC Resolution No. 026, series of 2024 having been approved, Notice is hereby given to **SOFTWAREONE PHILIPPINES CORPORATION** that you may now proceed with the terms and conditions under the signed contract effective on September 18, 2024, after the receipt of this notice.

You are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the scope of work schedule.

Issued pursuant to the provisions of Republic Act 9184, otherwise known as "Government Procurement Reform Act and its implementing Rules and Regulations".

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the LIBI Administrative Unit.

Very truly yours,

  
**ATTY. REYNAULD R. VILLAFUERTE**  
Acting General Manager

I acknowledge receipt of this Notice

**SOFTWAREONE PHILIPPINES CORPORATION**

By: \_\_\_\_\_  
Printed name and signature

\_\_\_\_\_  
Date





**LBP Insurance Brokerage, Inc.**

(A SUBSIDIARY OF THE LAND BANK OF THE PHILIPPINES)  
12/F SyCip Law Centre Bldg., 105 Paseo De Roxas, Legaspi Village, Makati City 1229



September 18, 2024

**SOFTWAREONE PHILIPPINES CORPORATION**

11/F 6780 BLDG., Ayala Ave., San Lorenzo, Makati City

0998-859-1859

[jenny.janea@softwareone.com](mailto:jenny.janea@softwareone.com)

**NOTICE OF AWARD (NOA)**

Dear Sir/Ma'am:

We are pleased to notify you that your price quotation for the Procurement for the **Renewal Subscription of Microsoft 365 Apps for Business with Reference Number 2024-009**, amounting to **FOUR HUNDRED SIXTY-THREE THOUSAND THREE HUNDRED FIFTY-TWO AND 80/100 PESOS (PhP 463,352.80)**, inclusive of all applicable taxes and fees, has been accepted pursuant to the approval of the LIBI BAC Resolution No. 026, series of 2024.

Should you agree with the award, please sign at the space provided below, signifying your concurrence, and return the signed NOA to this office the soonest.

Thank you.

Very truly yours,

**ATTY. REYNAULD R. VILLAFUERTE**

Chairperson, BAC / Acting General Manager

CONFORME: \_\_\_\_\_

Date: \_\_\_\_\_